

Notary Public Services



Beginning July 1, 2008, the Murrieta Public Library will offer Notary Public services. Gretchen Sedlacek is our Library Secretary and is also a Notary Public, so please call her at (951) 461-6147 to schedule an appointment for your notary needs.

Hours: Mondays and Tuesdays, 12:00 pm to 4:00 pm and Wednesdays and Thursdays, 10 am to 4:00 pm

Fees: For taking an acknowledgment to include the seal and writing of the certificate, \$10.00 for each signature taken. For administering an oath or affirmation to one person and executing the jurat, including the seal, \$10.00 for each signature taken.

Things you need to know from the California Secretary of State's office

- The Notary shall serve all of the public in an honest, fair and unbiased manner
- The Notary shall require the presence of each signer in order to carefully screen each for identity
- The Notary shall not execute a false or incomplete certificate
- The Notary shall not provide unauthorized advice or services
- The Notary shall record every notarial act in a bound journal