



CITY OF MURRIETA – COMMUNITY SERVICES DEPARTMENT
41810 Juniper Street - Murrieta, CA 92562

NEW RECREATION CLASS PROPOSAL FORM

Instructor Information:

Last Name: _____ First: _____ MI: _____

Street Address: _____

City: _____ Zip Code: _____

Home Phone: _(_____) _____ Work Phone: _(_____) _____

E-mail Address: _____

Class Information:

Class Title: _____

Number of Class Meetings per Week: _____ Preferred Days of Week: _____

Start Time: _____ End Time: _____

Minimum Student Age: _____ Maximum Student Age: _____

Minimum Number of Students: _____ Maximum Number of Students: _____

Class Fee: _____ Supplies Needed? Yes No

If yes, please check one that applies:

- Provided by instructor and included in the course fee.
- Supply list will be provided at registration for participants to purchase.*

* If applicable, please provide supply list with application.

Please provide a Class Course Description (Please limit to 25 words or less):

Facility Needed:

- Multi-Purpose Room
- Pool
- Kitchen
- Field
- Stage
- Other: _____

Equipment Needed (i.e. 30 chairs, 2 tables, etc.): _____

Will you provide the equipment? * Yes No

* *There is no guarantee of equipment to be supplied. Instructor will be notified if equipment is not available.*

Work Experience/References (pertaining to position applying for):

I. Employer/Organization: _____ Total Years Worked: _____

Address: _____ City: _____ Zip: _____

Supervisor: _____ Phone: _(_____)_____

Duties: _____

II. Employer/Organization: _____ Total Years Worked: _____

Address: _____ City: _____ Zip: _____

Supervisor: _____ Phone: _(_____)_____

Duties: _____

* *Experience/References will be verified.*

Have you ever been convicted of a criminal offense? Yes No

If yes, please describe in detail and provide date, location, and status. _____

Are you legally eligible to work in the United States and can you provide proof of eligibility?

Yes No

On this _____ day of _____, 2007, I hereby certify that all information provided by the above mentioned contractor is accurate and complete.

Print Name

Signature

Thank you for your interest in offering a class with the City of Murrieta. If you have any further questions, please contact the City of Murrieta Community Services Department at (951) 304 – PARK (7275).