



**CITY OF MURRIETA  
BLOCK PARTY PERMIT  
SUBMITTAL REQUIREMENTS**

**A Block Party Permit** is required for certain projects that because of their nature or operation may affect neighboring properties. In order to ensure compatibility with neighboring properties, the Planning Division will review such items as traffic, relationship with surrounding properties, and the operation of the use. The Planning Division may require certain conditions that ensure that the proposed use will not cause an adverse impact to the neighborhood.

- 1. APPLICATION FORM WITH OWNER AND APPLICANT'S SIGNATURE
- 2. \$50.00 NON REFUNDABLE APPLICATION FEE
- 3. PETITION IN FAVOR OF BLOCK PARTY(SEE ATTACHMENT)
- 4. COPY OF INVITATION OR FLYER BEING USED FOR THIS EVENT
- 5. 5 SETS OF SITE PLANS SHOWING ALL AFFECTED PARCELS (NO LARGER THAN 11X17)
  - ◆ INDICATING STREETS TO BE CLOSED WITH TYPE OF EQUIPMENT USED TO DO SO
  - ◆ LOCATION OF ROAD CLOSURE SIGNS TO BE POSTED
  - ◆ LOCATION OF ALL ACTIVITIES (JOLLY JUMP, MUSIC, BBQ, GAMES, ETC.)
  - ◆ LOCATION OF FIRE EXTINGUISHERS



**NOTICE OF TEMPORARY STREET CLOSURE  
FOR BLOCK PARTY**

(This Document serves as proof of notice of the proposed street closure; it may be reproduced as needed)

Notice to Occupant:

The City of Murrieta requires that all affected residents/businesses both on and adjacent to a proposed street closure be notified of such a street closure. A temporary street closure has been requested for the listed streets on the following date(s) & time(s).

Date(s): \_\_\_\_\_

Time(s): \_\_\_\_\_ to \_\_\_\_\_

Street(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of event: \_\_\_\_\_

Purpose of the proposed street closure:  
\_\_\_\_\_  
\_\_\_\_\_

Dated: \_\_\_\_\_

Event Committee/Organizer: \_\_\_\_\_  
Contact Name \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_

***For Office Use Only***

Permit # Granted: _____	City/Agency Issuing Permit: _____
Approved By: _____	Title: _____
Application Fee: \$ _____	<b>TOTAL PAID: \$ _____</b>



**Hold Harmless & Cancellation Agreement**

- If the event is cancelled, notice must be given to the city, seven days prior to event cancellation in writing.
- Applicant agrees that any false statement or material misrepresentation made in support of this application and permit is cause for denial of issuance of a Special Event Permit. Applicant also agrees that failure to adhere to the policies and procedures established by the City of Murrieta or any conditions or restrictions imposed upon the permit by any City Department is cause for revocation of the Special Event Permit. Applicant further agrees the permit may be revoked at any time by a City Representative.
- By signing below, the special permit applicant accepts all financial responsibility for the special event indicated within the application and is acting as the representative for the organization listed within the application.
- In consideration of the granting of this application and permit for special event for \_\_\_\_\_ (name of event) on \_\_\_\_\_ (date) the \_\_\_\_\_ (name of organization) shall protect, defend, indemnify and hold the City of Murrieta, its officers, employees and agents (collectively, "City") harmless from any and all losses, damages, claims for damages, liability, suits, judgments, expense or cost arising from any injury or death to any person or damage to any property including all reasonable costs for investigation and defense thereof (including, but not limited to, attorney fees, court costs and expert fees) of any nature whatsoever arising out of or attributed to issuance of the Special Event Permit herein identified or the authorization thereof regardless of where the injury, death, or damage may occur, unless such injury, death or damage is caused by the sole negligence or willful misconduct of the City.

**Please check the box for web certification in lieu of your Signature:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date